

Champion School Contract – Summer 2019

5670 Camden Ave, San Jose, CA 95124

Student:	Start Date:
Date of Birth:	Grade Level:
Address:	Program Type:
Telephone:	Email:

Policies and Procedures

Admissions and Enrollment

Applications for enrollment are accepted without regard to race, religion, gender, or national origin. No religious doctrine is taught, although we do stress accepted standards of personal integrity and ethical behavior, and we honor traditional American values, customs, and celebrations. Classes are available only if demand is sufficient. School directors are not authorized to offer services, classes, or alternate days/ hours that are not listed on enrollment forms. Champion School may use photographs of the child in school's promotional materials. If you don't want us to use your child's photographs for promotional purposes, you must submit a request in writing.

Tuition and Fees

The total tuition fee for the summer session is due at the time of enrollment. If a student is picked up after the scheduled departure time, they will be charged \$2.00 for every minute late.

Program Selection:		
<u>Preschool / Kindergarten</u>	<u>First – 8th Grade</u>	<u>Extended Care (All):</u>
<input type="checkbox"/> All Day	<input type="checkbox"/> 1 st Gr.	<input type="checkbox"/> Morning
<input type="checkbox"/> Morning Half Day	<input type="checkbox"/> 2 nd Gr.	<input type="checkbox"/> Afternoon
<input type="checkbox"/> 2 Days (T, Th)	<input type="checkbox"/> 3 rd Gr.	
<input type="checkbox"/> 3 Days (M,W, F)	<input type="checkbox"/> 4 th Gr.	
<input type="checkbox"/> 5 Days (M-F)	<input type="checkbox"/> 5 th Gr.	
<input type="checkbox"/> Potty Trained (Y/N)	<input type="checkbox"/> 6 th Gr.	
	<input type="checkbox"/> 7 th Gr.	
	<input type="checkbox"/> 8 th Gr.	

Summer Enrollment Weeks	June 3- July 5 _____	All 7 Weeks _____		
<input type="checkbox"/> June 3-7	<input type="checkbox"/> June 10-14	<input type="checkbox"/> June 17-21	<input type="checkbox"/> June 24-28	<input type="checkbox"/> July 1-5
<input type="checkbox"/> Aug 5-9	<input type="checkbox"/> Aug 12-16			

Withdrawal

Students who attend the Summer Program at Champion School are given priority consideration for Fall enrollment. Parents may withdraw their child from the Summer Program by submitting written notification to the school office. The application fee, enrollment fee, and the tuition payments already made are non refundable regardless of the reason or timing of the student's withdrawal or termination. No refunds will be given for absence from school regardless of the reason or timing. When parents withdraw, they also forfeit the spot for the rest of the summer session.

Termination

Champion School has the right to terminate any student's enrollment at any time for any reason, if Champion School decides it is in the best interest of the school and/or the student. Refund of tuition/fees will be prorated based on the number of school days enrolled. Champion School can suspend or terminate a student for violation of Champion's policies and procedures, poor academic performance, failing to make tuition payments on time and severe misbehavior. No refund of tuition will be given if a child is terminated from the school for cause.

Student Illness and Emergencies

If a student becomes ill or sustains an injury more severe than a minor cut or scratch, Champion will isolate the student and notify the student's parents immediately. If a parent cannot be reached immediately, Champion will attempt to notify other emergency contacts. If neither a parent nor the emergency contact can be reached immediately or if the nature of the student's injury or illness is such that there should be no delay in getting medical treatment for the student, Champion will obtain the necessary medical treatment. This may include calling an ambulance at the expense of the student's parent or guardian.

Extended Care

Extended Care is available from from 3:00 PM to 5:00 PM. There are enrichment programs offered during extended care. An additional fee is required for those. There is no school on holidays and school breaks.

Licensing Agency (California Community Care Licensing) Rights:

- To interview children or staff and to inspect and audit child or facility records without prior consent
- To observe the physical condition of the child(ren), including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional physically examine the child(ren).

Arbitration of Disputes

If you have a legal or other claim against Champion or any of its officers or employees which you have not been able to resolve through negotiation with Champion, including, but not limited to, any dispute arising from the attempt to enroll or the enrollment of your child in Champion School, you agree by signing the Enrollment Application to submit the dispute to binding arbitration in accordance with the rules of the American Arbitration Association ("Association"). The arbitration will be conducted at the office of the Association closest to the school in which your child is enrolled. If space is not available in the office of the Association, then the arbitration will be held at a facility in reasonable proximity to the Association office.

In order to guarantee enrollment in the summer session, please sign the enrollment contract and return it to Champion School, along with the full tuition payment.

By signing this enrollment contract, I agree to the terms and conditions set forth in the contract. I agree to abide by all of Champion School's policies and procedures and to make all tuition payments when due. For the purposes of this contract, all policies and procedures that apply to a parent shall apply similarly to a guardian (or guardians).

Signature of the Parent/Guardian	Name of Parent or Guardian	Date
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